



MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
**GROUP TRUST NEW MEMBER APPLICATION
 CHECKLIST**

P.O. Box 58
 Jefferson City, MO 65102-0058
 573-751-4231
 labor.mo.gov/DWC

Group Trust Name	Group Trust Acronym
New Member Name	d.b.a.
Address	City, State, ZIP

The application for membership into a trust along with all required documentation must be filed with the Division for approval or denial within 15 days of the effective date of the application, per 8 CSR 50-3.010(5)(E).

Documents to be submitted:

- Form WC-81B, Application for Membership
- Current Financial Statements
- Experience Modification Worksheet
- Policy Quote-Premium Worksheet
- Loss Runs (3 years prior)
- Trust Agreement (signature page)
- Proof of Payment (no less than 25% of the estimated annual premium)

Coverage effective date: _____

Discount (not to exceed 25%): _____

Does applicant meet trust underwriting guidelines? Yes No

If “No,” please provide reason of exception and a copy of the board resolution of approval.

Has the application been approved by the Trust’s excess carrier? Yes No

Notes:
