



LABOR AND INDUSTRIAL RELATIONS COMMISSION

The Labor and Industrial Relations Commission (LIRC) will accept electronic filings through the Box system presently being used by the Division of Workers' Compensation (LIRC-Filings). This process is open to law firms where the attorneys are admitted to practice law in the State of Missouri. There is no cost to the law firm associated with setting up these email accounts.

Although the LIRC has been accepting electronic filings through our email address, the use of the Box system will provide law firms with a date-stamped copy of the document filed and allow for more efficient processing of filings.

To sign up, please take the following steps:

1. Send an email to lirc@labor.mo.gov. In the subject line, indicate that you would like to sign up for LIRC-Filings Box. Please include all authorized email addresses for the law firm to be allowed access to upload the filings electronically to the LIRC-Filings Box.
2. You will receive an invitation to create your Box account for each email submitted. The invite will come from a LIRC staff member inviting you to collaborate on Box. Accept the invite that appears below the name of your law firm.
3. Once the Box account is created, you will be granted authority to upload filings into your law firm's folder.

The LIRC plans to sweep the filings daily.

Filings must be unlocked/unprotected PDFs. Please do not use special characters other than space, hyphen or underscore, when naming the file. A date-stamped copy of your filing will be available on the next business afternoon with a prefix of "stamped" before the filename. There will be no change to the LIRC's current procedure for processing filings; you will receive an acknowledgment of the filing, in addition to the date-stamped copy processed through the Box system.

If you have any questions, please call 573-751-2461.



DIVISION OF WORKERS' COMPENSATION

The Division of Workers' Compensation accepts the Claim for Compensation and Answer to Claim for Compensation (with cover letter, if submitted) electronically from Law Firms where the attorneys are admitted to practice law in the State of Missouri. There is no cost to the Law Firm associated with setting up these email accounts.

To sign up please take the following steps:

1. Send an email to ElectronicFiling@labor.mo.gov. Please include all authorized email addresses for the Law Firm to be allowed access to upload the filings electronically to the Division.
2. You will receive an invitation to create your Box account for each email submitted. The invite will come from the Division inviting you to collaborate on Box. Accept the invite that appears below the name of your Law Firm.
3. Once the Box account is created, you will be granted authority to upload the filing you are submitting into your Law Firm folder.

The Division plans to sweep the filings daily.

There will be no change to the Division's current procedure for processing the Claim for Compensation or Answer to Claim for Compensation. You will continue to receive acknowledgments of filing by mail.

If you have any questions, please call 573-526-0359