



MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
DIVISION OF EMPLOYMENT SECURITY

**TRANSMITTAL OF QUARTERLY WAGES REPORTED ON MAGNETIC MEDIA**

This form can be found online at [www.labor.mo.gov/sites/default/files/pubs\\_forms/4260-AI.pdf](http://www.labor.mo.gov/sites/default/files/pubs_forms/4260-AI.pdf).  
Alternatively, you may submit the quarterly report and wage data online at <https://uinteract.labor.mo.gov>.  
When selecting a method to report the wage detail, select option 'Method B' to upload the wages from one of the accepted file formats.

<p><b>RETURN THIS FORM WITH MAGNETIC MEDIA AND QUARTERLY CONTRIBUTION REPORT WITH REMITTANCE TO:</b></p> <p>Division of Employment Security Attention: Employer Accounts Unit/Magnetic Media P.O. Box 59, 421 E. Dunklin Street Jefferson City, MO 65104-0059 573-751-3422</p>	<p><b>THE EXTERNAL LABEL ON MEDIA MUST INCLUDE:</b></p> <p><b>Account Number(s)</b> <b>Employer Name(s)</b> <b>Quarter/Year</b> <b>Record Length</b> <b>File Name</b></p>
<p><b>**NOTE: It is not necessary to send the Contribution Report to the P.O. Box 59 address and the magnetic media to the P.O. Box 888 address.</b></p>	

1. Employer Name		2. Quarter	3. Year
4. <b>CD-RW Format</b>	Record Length ( <i>accepted on Internet</i> )	Number of CD-RW _____	5. Total Number of Employers Reported
	<input type="checkbox"/> 72 <input type="checkbox"/> 275 ( <i>ICESA format only</i> ) <input type="checkbox"/> 512 <input type="checkbox"/> Excel		6. Total Number of Employees Reported
<b>Employer Summary Information</b>			
7. Missouri Employer Account Number	8. Number of Employees Reported	9. Missouri Employer Account Number	10. Number of Employees Reported
Contact name (Please print)		Date	
Title		Phone Number	

**IMPORTANT:** If needed, call 573-751-1995 for assistance in the translation and understanding of the information in this document.

**¡IMPORTANTE!** Si es necesario, llame al 573-751-1995 para asistencia en la traducción y entendimiento de la información en este documento.

Missouri Division of Employment Security is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY: 800-735-2966 Relay Missouri: 711